

*FPWNT
Annual Report
2009/2010*

Family Planning NT



Acknowledgements

FPWNT wishes to gratefully acknowledge its members, as well, thank the following organisations and individuals for their continued support and financial assistance during 2009-2010.

Northern Territory Department of Health and Families
Palmerston City Council
Ansell International
Schering Plough Pharmaceuticals Pty Ltd
Nightcliff Pharmacy Darwin
NT Department of Health & Families –Centre for Disease Control – Sexual Health and Blood Borne Viruses and Clinic 34
General Practice Network NT
NT Department Education & Training
Northern Territory AIDS & Hepatitis Council
Microsoft
NT Carers
Bayer Australia Ltd

FPWNT Board of Management 2009 - 2010

The name of each person who held a position on the board.

Kim Johnstone	President Council Member to SH&FPA
Sundra Grace	Secretary
Carlo Randazzo	Treasurer (Nov 2009)
Ian Tranthem	Board Member (Dec May 16 th 2010)
Susan Murray	Board Member
Belinda Davis	Board Member
Maureen Kohlman	Board Member (Aug 2009)
Kim Meredith	Board Member (Feb 2010)

Public Officer

Robyn Wardle CEO

FPWNT's mission is to provide quality service that promotes sexual and reproductive health.

Contents

The median age of sexual intercourse is now 16 years for both women and men.

Acknowledgements	2
FPWNT Overview	4
President's Report.....	5
Board of Management.....	7
Chief Executive Officer's Report	9
Strategic Plan Summary	10
Milestones – A brief look at our Year	11
Education and Training Report	12
Clinical Services Report	17
Financial Statements.....	22
Staff	30
Head Office.....	31

FPWNT Overview

FPWNT is a non-government organisation (NGO) responsible to a governing board of volunteers.

In 1973 the Family Planning Association of the Northern Territory Inc (FPANT) delivered family planning services through established NGO's. Because of operational and administration advantages, FPANT, which later changed its name to Family Planning Welfare Association of the Northern Territory Incorporation (FPWANT), commenced the devolution of its services to FPWANT. This process was completed in September 1997.

FPWANT is a member of Sexual Health & Family Planning Australia (SH&FPA), which is in turn a member of the International Planned Parenthood Federation (IPPF). IPPF, SH&FPA and FPWANT are guided by the following:

Since 1974 the United Nations, through the UN Population Fund (UNFPA) has held several world population conferences.

The 1994 International Conference on Population and Development (ICPD) was a milestone in the history of population and development, as well as women's rights. At the conference, 179 countries adopted a 20-year Programme of Action, which focused on individuals' needs and rights, and including concrete goals include providing universal education and ensuring universal access by 2015 to reproductive health care, including family planning, assisted childbirth and prevention of sexually transmitted infections.

The ICPD called on all countries to take steps to meet the family planning needs of their populations and to provide, by 2015, universal access to a full range of safe and reliable family planning methods. The aims were to help couples and individuals meet their reproductive goals; to prevent unwanted pregnancies and reduce high-risk pregnancies; to make quality family planning services affordable, acceptable and accessible to all; to improve the quality of family planning information, counseling and services; and to increase men's participation in the practice of family planning.

The critical importance of reproductive health to achieving international development goals was affirmed at the highest level at the 2005 World Summit.
(UNFPA website, www.fpa.org)

MANAGEMENT

FPWANT is governed by a voluntary Board of Management (BOM) who are elected by the general members at the Annual General Meeting. The BOM meets regularly to determine FPWANT policy, and is responsible for the governance of FPWANT. All operational matters are the responsibility of the Chief Executive Officer (CEO). The Public Officer for the Association is appointed by the BOM.

FUNDING

FPWANT is partially funded by the NT Department of Health and Families. FPWANT also generates its own income via membership fees, course fees and raises some income through donations and grants.



President's Report

I was fortunate enough to attend the United Nations 'Advance Global Health' non-governmental organisations conference in Melbourne this year, and was involved in discussions and debates on the importance of sexual and reproductive health to achieve the Millennium Development Goals (MDGs). Goal 5 is to improve maternal health, with targets aiming to reduce maternal mortality and achieve universal access to sexual and reproductive health. Our work at Family Planning Welfare Northern Territory is the bread and butter that will enable this goal to be met. Not only is good sexual and reproductive health essential for MDG5, it underpins achievement of all other goals which include promoting gender equality, ensuring environmental sustainability, combating HIV/AIDS and eradicating poverty. It is a timely reminder of the importance of the work we do at Family Planning, particularly in ensuring the most vulnerable groups in our society have access to quality sexual and reproductive health care.

This year has seen significant achievements for Family Planning Welfare Northern Territory, the result of hard work and commitment from all staff. We are very proud to have scoped an accredited unit of the Certificate IV course in Sexual Health Promotion for Aboriginal Health Workers, with separate courses for men and women. This was delivered three times during 2009-2010 to 18 people and is one of the ways we seek to ensure Aboriginal Territorians access quality sexual and reproductive health services.

Education and training remained a core component of our work, supported as always by our clinical services. The breadth of training to nurses (61), doctors (27), health workers (24) and students (16) means women and men accessing sexual and reproductive services from a range of different service providers can be assured of a quality service from well-trained practitioners.

Our commitment to delivering services to vulnerable groups in the community saw health promotion and education services delivered to Middle and High Schools, Melaleuca Refugee Centre, Anglicare, Alcohol and Other Drugs Program, and the Berrimah Women's Prison, among others. It is important that men and women, girls and boys, have accurate information to make informed decisions about their sexual and reproductive health, and that they also know where to access services when needed.

One of the highlights of this year for me was the development of Family Planning's Strategic Plan for 2010-2013, based on a joint planning day of staff and Board members. Our strategic goals for the coming three years are:

- A. Organisational capacity building and governance
- B. Targeted programs for priority population groups
- C. Education and training

Priority population groups for our work over the next three years are young people under the age of 25 years and Indigenous peoples. We have also prioritised working with health care providers, including allied health professionals, and agencies working with vulnerable peoples.

The great achievements of Family Planning are all the more significant for me when the funding base for our activities is examined. After much negotiation we have signed a new funding agreement with the Department of Health and Families and protected services such as the Youth Clinic that we see as a vital service to the community.

These successes for Family Planning have been overshadowed by the death of one of our board members, Ian Tranthem. Ian was an active and vital member of the Board for four years, who was committed to ensuring our important service was available and sustainable. We miss his insight, expertise and humour. Vale Ian Tranthem.

The team at Family Planning Welfare Northern Territory works extremely hard. I would particularly like to thank Robyn Wardle for her leadership of the organisation, and her ongoing commitment to sexual and reproductive health. Thank you to Belinda Davis and Maureen Kohlman who are both leaving the Board. Thank you for your time and energy over the past two years. Thank you to all of the board who donate their time to ensure the organisation has good governance in place to enable it to continue. Last but not least, thank you to all the staff – reception, administration, nurses, doctors, educators, project officers. Without you none of this would be possible.

Kim Johnstone

President, Family Planning Welfare Northern Territory Board of Management

President, Sexual Health and Family Planning Australia Council

Member, SHFPA International Program Advisory Committee

Member, International Planned Parenthood Federation ESEAOR Regional Council

Family Planning Board of Management



Sundra, Kim, Susan and Ian December 2009

Kim Johnstone is a demographer, currently doing PhD research on contemporary Indigenous fertility in the Northern Territory through the Australian National University. Her research is investigating trends in the timing and spacing of births over the past 20 years, and implications of these for the current and future Indigenous population. Kim's work experience prior to returning to university spans policy development, research and management roles in the academic, government and non-government sectors of Australia and New Zealand. A particular focus of all her work has been women's equity and the development of gender sensitive policy and service delivery. Kim is President of Sexual Health and Family Planning Australia, and represents Australia at the International Planned Parenthood Federation Regional Council.

Sundra Grace is the owner of Inner Life, a healing and therapeutic massage service based in the centre of Darwin. She has a nursing background, and has worked as a childbirth educator, birth attendant, lay midwife and doula. Sundra has also studied yoga and shaitsu for pregnancy. It is this knowledge and passion for reproductive health that motivates Sundra to be involved with the work of Family Planning. She is our longest serving board member.

Susan Murray is a born and bred Territorian. She was born at Royal Darwin Hospital, grew up in Palmerston, and attended Driver Primary School and Palmerston High School. From High school she went straight into a Bachelor of Aboriginal and Torres Strait Islander Studies at Charles Darwin University, which she completed in 2007. Susan is currently employed with the Department of Health and Families. Susan and her partner have a baby boy named Jackson, who was born in April 2008. She loves being a mum. She says its hard work but it is very rewarding, because it is amazing to watch a human being grow and change right before you. Susan is excited to be a part of the Family Planning board, it's something new and not something she has done before. Susan finds it interesting to see the workings of an NGO organisation and to meet new people from different backgrounds.

Belinda Davis joined the board during 2008 not long after being appointed the manager for Clinic 34, (Sexual Health and Blood Born virus clinic) in Darwin. Belinda has a strong social justice and public health interest with a particular interest in indigenous health and at risk youth. She is a qualified registered nurse and midwife having worked in sexual and reproductive health areas across the country since 2001.

Maureen Kolhman is a Registered Road Safety Professional specializing in driver education. With a history spread over 18 years in the Northern Territory her many assets include working on remote communities, working towards better driver education with the aim of reducing accidents and improving driver attitudes. Maureen is currently working in Palmerston region and continues her involvement across many other regions in driver education. Maureen is the immediate past-President of FPWANT and has been a board member since 2005. Maureen has a wealth of experience in understanding the

Australian Qualification Training Framework (AQTF). Maureen is passionate about improving the well being of all Territorians.

Carlo Randazzo is a graduate from the University of WA with a Bachelor of Laws and a graduate from Yale University with a Master in Public and Private Management. He has been with Randazzo Properties since 1995 and has worked in property development and management for the corporation. In this period he was involved in the development of Goyder Centre in Palmerston and the Mitchell Centre in the Darwin CBD as well as the day to day property management for the corporation. Prior to joining Randazzo Properties, he practiced law primarily in the field of commercial law.

Kim Meredith has worked as an Executive Officer in the Departments of Health and Ageing, Immigration and Justice. She holds degrees in Nursing, History & Politics and has certificates in Family Planning, Mediation and Training. Kim has two adult children who were welcomed but not planned.

Obituary

Ian Tranthem was a lawyer and had lived in Darwin for the past 23 years. Over the years Ian had worked for the Government, a private law firm and in the not for profit sector.

Upon his death he was the principle solicitor at the Darwin Community Legal Service. Ian joined the Family Planning NT board during 2006. When approached he welcomed the opportunity to improve sexual health across the Territory and advocate for improved funding. He recognised that good sexual health outcomes played an important part in maintaining healthy relationships.

His interests were in social justice, family, reading, sailing and gardening.

Ian was a very good friend to Family Planning and the organisation misses him dearly.

Ian died on May 16th 2010 after a short illness at the age of 55yrs. He is survived by his beloved wife Robyn and two daughters Mia and Georgia.



Chief Executive Officer's Report

Welcome to the Family Planning Welfare Association of the NT Incorporated (FPWNT's) Annual Report 2009/2010. Firstly, I would like to thank all Family Planning NT employees for their continued dedication and loyalty to the organisation. Looking back on our year there have been incredible strides made despite some problems that confronted us. We had staff resignations, slow recruitment, and an increase in casual work requests therefore orientation costs escalated.

There is no doubt that in Family Planning's history, poor funding issues have occurred each year. Interestingly in 1991 FPWNT grants from both the Commonwealth and NT Governments accounted for 75% of core funding and we generated 16% of our own income funding. Today, we receive 48% from Government funding.

Aware that our Strategic Plan 2007 – 2010 required review this year the board of management and staff met to discuss future directions, our strengths and limitations. An external consultant was appointed to help us drive our future plan forward. Our future three year direction will take into account youth, indigenous people and the minority groups such as refugee and migrants. Workforce professional education and health promotion is another high priority.

FPWNT continued to work to ensure access to contemporary sexual and reproductive health information and services throughout the NT. One of the primary ways we facilitate this is through the training of health professionals. Priority is given to this area of service provision. In 2009/2010 we trained 27 doctors, 61 nurses and 24 Aboriginal Health Workers in sexual and reproductive health, over 70% came from outside of Darwin and Alice Springs.

We continued to nurture our relationship with our national office Sexual Health and Family Planning Australia (SHFPA) and other Family Planning Organisation's across Australia. We have gained great strength from this unity and have the opportunity to contribute to advocacy. We would certainly like to thank all family planning organisations for their continued support to FPWNT. Being one of the three smaller States/Territories, all support is greatly appreciated.

In conclusion, this year we have seen significant upheaval, yet we have managed to deal with internal and external pressures while maintaining service levels. Thank you to all of the current and past staff, Board members, our partners and supporters, donors and community members of FPWNT. We look forward to working with you next year.

Robyn Wardle
Chief Executive Officer

Strategic Plan Summary

2010 - 2013

OUR VISION

All Territorians to enjoy good sexual and reproductive health.

VALUES THAT GUIDE US

We believe sexual and reproductive health and wellbeing is a fundamental right for individuals and communities.

ORGANISATIONAL VALUES

- Non-judgmental
- Open communication
- Confidential and safe
- Expert and professional
- Affordable
- Flexible access

PRIORITY GROUPS FOR OUR WORK

- Young people (under the age of 25)
- Indigenous people
- Agencies working with vulnerable peoples
- Education/Training Health care providers

OUR STRATEGIC GOALS

- A. Organisational capacity building and governance
- B. Targeted programs for priority population groups
- C. Education and Training

A Brief Look at our Year

1. We were successful in achieving accreditation for our course in Men's Sexual Health for Aboriginal Health Workers. This course is a recognized accredited unit of the Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health care. The course will provide participants with advanced knowledge and skills in the area of men's sexual health and sexual health promotion. Total participants for both men and women's courses were 18.
2. Five accredited Well Women's Screening Courses were delivered across the Territory in Nhulunbuy, Katherine, Alice Springs and Darwin. 46 Registered Nurses participated plus 6 female Aboriginal Health Workers.
3. 15 Registered Nurses completed clinical training to gain the full Certificate in S&RH. 9 Doctors also completed their clinical component of the S&RH course. 16 fourth and fifth year Medical students attended clinical observation sessions with our Doctors, 7 more than in the previous year. Clinical training requests increased significantly this year.
4. 30 women from Berrimah Prison attended health education. During August 2010 FPWNT will be attending to their cervical screening check ups.
5. Sexual health education to young people and professional groups continued at the Drug and Alcohol Program, NT Carers, Multicultural Council of the NT, Batchelor College Aboriginal Health Workers, Schools and Anglicare.
6. 151 Aboriginal & Torres Strait Islanders have attended health promotion with a further 19 attending skill development and professional workshops. This is a huge increase from our previous year.
7. 8121 services were recorded during the 2009/2010 in Darwin, Palmerston and Katherine.
8. Our special IUCD clinics were extremely busy. This method of contraception is popular and requires specialised training. On average 5 IUCD's have been inserted weekly.



Well Women's Screening Course December 2009 Darwin

Education and Training Report

The 2009-2010 financial year saw a full calendar of training and education for the FPWNT Workforce Development and Education Team. There was an increase in the number and diversity of courses for professionals run this year with specialized training provided to doctors, nurses and aboriginal health workers. A large number of health promotion and public information sessions were also undertaken at various schools and community events. Internally, professional development training was undertaken by a large percentage of staff with a valuable increase in staff skills.

Workforce Development

Well Women's Health Screening Course

Each year the Department of Health & Families recognises the need to have Well Women's Health Screening Courses in various regions of the NT. FPWNT (RTO#2131) is contracted to organise and deliver the Well Women's Health Screening Course with support from the regional Well Women's Health Educators. There were 5 courses delivered during this year across four regions of the NT.

The first course for this financial year was held in Katherine. Eight participants attended from across the region and strongly supported by their workplace. The Alice Springs course in November had twelve participants from around the Alice Springs region. The clinical training component in Alice Springs was held in two separate locations, Clinic 34 and at the Sexual Assault Referral Center and we value their support.

Darwin saw two courses being offered, December and April. Seventeen participants attended the two programs. Once again we were grateful for the strong support from our local DH&F Well Women's Educator. The Nhulunbuy course was delivered in June with eleven participants. Whilst the theory component of the course was held in the education Unit at the Gove District Hospital, clinical placement was successfully delivered in Yirrkala, a small aboriginal community 30 minutes outside of the township.

In total, 48 registered nurses participated in this course plus 6 female Aboriginal Health Workers.

Sexual and Reproductive Health Course for Nurses

The Sexual and Reproductive Health Course (S&RHC) has historically been run bi-annually. In 2010 the May Course was cancelled due to low participant numbers. A restructuring of the course incorporating the Well Women's Health Screening Course (WWSC) will take place during August 2010.

The Sexual Reproductive Health Course theory component was delivered in October and was a huge success with 15 (our maximum) participants from across the Territory. We had excellent speakers and although the course is eight days duration all the nurses were thoroughly thrilled to have been a part of it. The clinical component of the course is held over two weeks and we currently have a waiting list for training.

Sexual and Reproductive Health Course for Doctors

In June 2010, we presented the theory component of the SH & FPA Doctor's Course in Sexual and Reproductive Health. The course was excellent with an outstanding collection of lectures and demonstrations. The course was attended by a total of twelve doctors (our maximum) from various parts of the Northern Territory including Darwin, Alice Springs, Katherine and some remote locations.

Four of the participants have completed the clinical part of the course with more booked in for the future.

The theory and clinical components of the course are very popular as they are based on national curriculum parity with all the other states and territories of Australia. There is always demand for more courses from both doctors and our local division of general practitioners. However, at present we are unable to meet this demand as we are at the limit of our capacity.

Aboriginal Health Workers' Course in Sexual Health

The '09-'10 financial year saw the launch of Family Planning's accredited training courses in Sexual Health for Aboriginal Health Workers. Undertaken as a project at the request of the Department of Health and Families with funding from the Indigenous Training for Employment Program (ITEP), the course was developed incorporating an accredited unit of the Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care.

The course aims to provide participants with a broad knowledge of relevant sexual health information as well as skills necessary to undertake sexual health promotion in their own workplaces and communities. Presentations are delivered from both external experts and from professionals within the organisation on a broad range of topics surrounding sexual health.

The first year of this training program consisted of three courses run in Family Planning's Coconut Grove Training Facilities. The first two courses, held in November and March respectively, were run for female health workers with the attendance of ten women from a combination of primarily remote communities and Darwin-based organisations. The third course held in April was a men's course which saw enrolments of eight men however, only six were able to attend. All of the courses received considerable positive feedback from participants.

Progesterone Implant Insertion and Removal Workshops

There were two workshops offered to Medical Officers this year. Both of which was very successful and saw fifteen participants achieve certification. The March course had 6 participants, 5 from Darwin 2 from remote health and one each from

Tenant Creek and Alice Springs. Every one received a certificate and 2 CPD points.

The June course was conducted in conjunction with the Dr's Sexual and Reproductive health course.

There were 9 participants from the territory 4 were from Alice and 1 from Tennant, two from Katherine and one from Darwin all the participants received a certificate and 2 CPD points.

The courses were conducted after hours and the facilitator was Dr Rivalland from FPWNT and an Organon representative was present for both courses.

Registered Training Organisation Status

The past year has seen a large amount of work done in reviewing and updating FPWNT's policy and procedural material and documentation to ensure compliance with Registered Training Organisation requirements. Many hours have been invested in reviewing and updating teaching materials, assessment tools, matrices, course mapping and the numerous other elements required ensuring we are fulfilling our RTO requirements.

Additionally, two units of the Certificate IV in Aboriginal and/or Torres Strait Islander Primary Healthcare were added to FPWNT's scope of accredited training to provide nationally recognised accreditation for the Aboriginal Health Worker courses.

FPWNT Continuous Professional Development

A wide variety of professional development training was undertaken by FPWNT staff throughout the financial year. On the education training up skilling side, five staff members completed the Certificate IV in Training and Assessment TAA04, greatly expanding the training capacity of the organisation. One staff member also completed an upgrade in Certificate IV Training and Assessment. We also have a number of staff currently undertaking external study and supported by FPNT with study leave.

Several workshops and conferences on nationally accredited training and the Australian Qualifications Framework were also attended by education team staff members.

Professional development for clinicians saw many of our doctors and nurses up-skill with staff being involved in a number of professional development seminars and clinical training relating to sexual and reproductive health. Dr Paul Rivalland completed specialist training in vasectomy procedures aided by a visiting specialist from Perth. Two staff also attended their senior St John's First Aid course. FPNT will shortly have achieved a status of all staff carrying either a first aid or CPR qualification.

Family Planning strongly believes in professional development support for all staff.

Health Promotion

FPWNT's Education team continued to provide widespread, direct health promotion to a variety of organisations and individuals. Direct promotion was delivered in a variety of settings including school information sessions and health expos, community support groups and public events. Over 1500 individuals were directly engaged by this health promotion with many more being made aware of the services offered by Family Planning NT.

Specific target groups were identified for focused health promotion including primary and secondary school aged students, people with disabilities, Aboriginal and Torres Strait Islander people, people undertaking treatment through Alcohol and other Drug services, young mothers, refugee and migrant arrivals plus others.

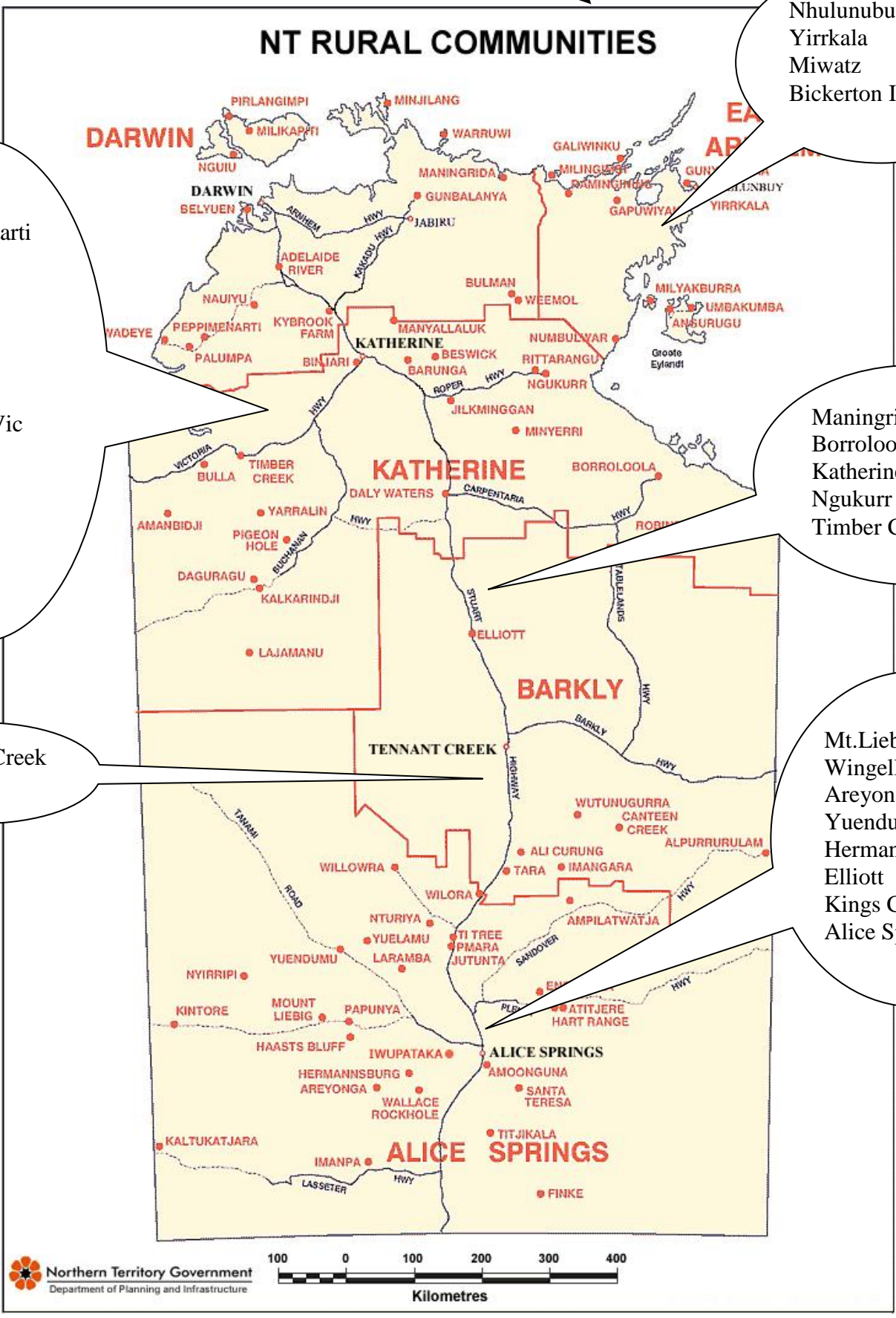
The FPWNT website was also rebuilt this year providing an invaluable source of reference for the general public, staff and other health professionals. This is a great resource for providing information to the general public and it is hoped will be widely used. The website is now in a format that can be readily updated by internal staff providing FPWNT with the ability to ensure all information provided is current.



Youth Display Palmerston



Well Women's Screening Course Participants Katherine August 2009



NT Course Participants

Special Funding Grants

During the financial year Family Planning Welfare Association NT was the recipient of two separate funding grants to the combined value of \$235,705.60 (incl). This is, to date, the largest amount of one off grant-based funding received in the Association's history.

The first grant was received from the Indigenous Training for Employment (ITEP) program – a partnership between the Northern Territory Government Department of Business and Employment (DBE) and the Australian Government Department of Education, Employment and Workplace Relations (DEEWR). The purpose of this program is to assist Indigenous adults of working age in regional and remote communities of the Northern Territory. The funding of \$79,543 was allocated to the project *Development of sexual health training programs for Aboriginal Health Workers*. This project has successfully seen the development, accreditation and implementation of a Certificate IV level course in sexual health for Aboriginal Health Workers which is now offered as part of Family Planning Welfare Association NT's professional training program. More information regarding the program can be found in the Education report.

The second grant received by the Association for the financial year was through the Investing in Community Education and Training (ICET) element of the Teaching and Learning Capital Fund (TLCF) provided by the Australian Government Department of Education, Employment and Workplace Relations (DEEWR). This funding of \$156,162.60 was allocated to the project *Training Facility and Technology Upgrade*. This grant provided funding to undertake a large amount of refurbishment and upgrades for our training facilities including the repainting and recarpeting of the Coconut Grove building and new furniture for the training room, offices and clinics. The grant also incorporated major IT upgrades including the provision of a new telephone system, new videoconferencing and webcasting facilities and a brand new website for the organisation.

Family Planning Welfare Association NT would like to acknowledge and thank the Government Departments responsible for providing the funding for these two projects which have extended and improved the capabilities of the organisation considerably.

Education Team Members

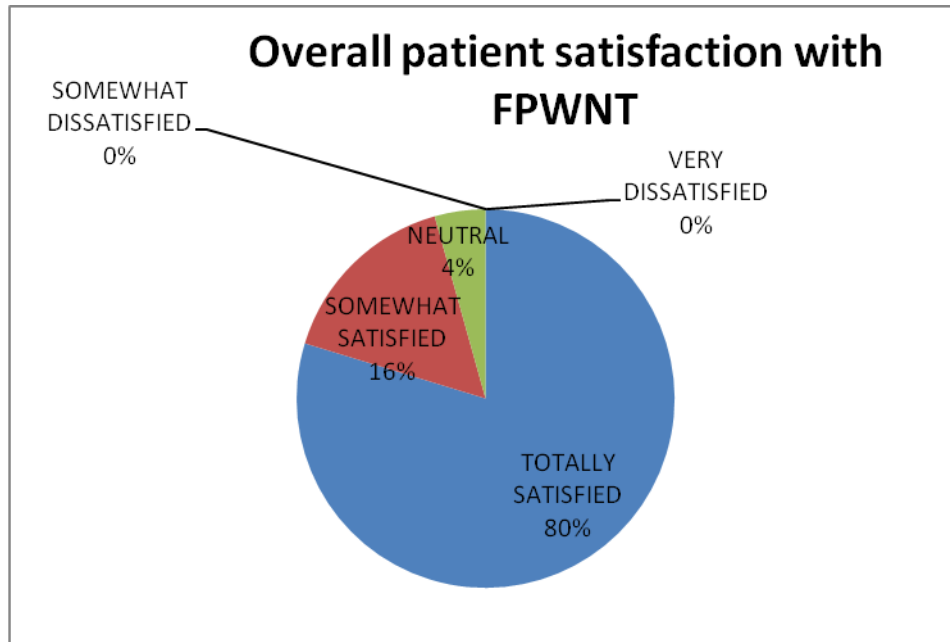
Mandy Halkett
Lulu Wakelin
Peter Burnheim



FPWNT Upgrade

Clinical Service Report

Family Planning recorded 8121 service visits in the Darwin, Palmerston & Katherine Region. 31% of our clients were under the age of 25 years of age, a priority group for our services. Once again we offered a high quality sexual and reproductive health service to the areas we are able to service.



Client Survey 2009

Darwin/Palmerston Region

Clinical services have remained busy throughout the year. During an average 'dry season – May to October' week - fifty one hours per week of doctor clinic time was offered to the community. Nurse clinics', on average, offered twenty-four hours a week, which remains stable from previous years. We continue to offer a specialised Intrauterine Contraceptive Device (IUCD) insertion clinic which operates for three hours each week. We also continued to conduct our unique and popular drop in youth clinic on a Saturday morning in Coconut Grove. Thank you to the dedicated receptionists, nurses and doctors, who contribute to the success of this very important out of hour's service.

In May, we offered for the first time a no scalpel Vasectomy clinic, with a specialist from Perth. Accessing further specialised training has proven to be a challenge, we hope to pursue this further next year. Due to high demand, our waiting times for a general appointment can be up to two weeks and in response we have created a weekly three hour review clinic for more urgent clients, which has been a success. We also welcomed for the first time, visiting psychologist Chrystella Yiannitsaros, who will now be focusing on peri-natal mental health issues. This service has proven popular with our clients.

Over the year, there was a noticeable increase in telephone calls requesting advice and/or pathology results. Some of these calls have come from the Alice Springs region. While FPWNT nurses generally dealt with these questions, if a nurse was unavailable for advice, the popular NT Health Direct Line was utilised to assist clients. Interestingly, advice on contraception was mainly sort. Discussing pathology results with our clients have taken a huge amount of time. With the increase of clientele does come the

extra workload for pathology. Our dedicated *Client Information Support Service (CISS)* is operated for only nine hours each week. We are finding the need to increase the hours of this service.

Staff in our clinical service have remained stable although there has been some role changes. Lulu (Catherine) Wakelin, previously our Health Promotion Officer & Nurse Clinician, has now become the Clinical, Workforce Development & Education Manager and will continue to support our committed casual nurses and doctors across all branches. While recruitment for her previous role was slow and challenging, FPWNT is fortunate to welcome to our team several experienced and competent sexual health nurse clinicians, Kate Allardice & Catherine Carroll. Catherine came from Adelaide to commence a twelve week locum whilst recruitment was being undertaken. She will be leaving us in September.

In addition, Dr Penelope Steele is now our Senior Medical Officer, a role she has been undertaking informally for several years. FPWNT would like to thank all our committed medical staff, Dr Paul Rivalland, Dr Vicki Mattiazzo & Dr Rebecca Goodman for their continued clinical and workforce development support, at which they all excel.

Reception staff in the Darwin branch faced many staffing challenges this year, in fact I have been told the biggest challenge for years. The main reason being, staff Interstate moves. Throughout this turbulent year the reception staff have coped with understanding new administration appointment systems and new orientation processes. The team have continued to maintain a high standard of service and we would like to thank them all for their continued support. A special farewell mention to Jo Radford, Felicity Wardle and Jessica Cardoso. We wish them well with their future ventures.

Quality Assurance

Information Technology (IT)

You may recall we introduced the medical filing system *Medical Director3* in April 2009. This system has taken a huge amount of staff time to fully implement and offer suitable training for staff. Ongoing maintenance and the funding of this system has been a challenge. With all new staff comes added orientation time. To maintain our high quality assurance mechanisms we introduced quarterly audits of pathology and documentation. Pleasing to know our last audit in June was 100% perfect.

Surveys

We conduct a variety of surveys each year to help us achieve better outcomes. The client survey is held in August. This year once again results were positive with clients wishing to attend a Family Planning clinic service because of the time allocated with medical staff and the quality of their knowledge. We did receive some poor performance responses – *waiting time to see a doctor is too long, membership fee should be stopped.*

Resource Material

This year we managed to update a huge amount of our internal pamphlets and training materials. Our library in Darwin was given a makeover. New books were purchased and better control systems have been addressed.

Strengthening of services in rural/regional Northern Territory - Palmerston

This year FPWNT again increased clinical services to the Palmerston/rural region by offering a further three hours of doctor's time. In total we now offer twelve hours per week of service to the outer region of Darwin. This service is only offered to community members living within the region.

Approximately 110 clients attend our Palmerston clinic each month.

FPWNT would like to thank the NT Department of Health and Families, Palmerston Health Precinct for their continued support in the delivery of this regional clinical service.

High Quality specialised clinical services as a base for the training of health professionals.

1. Sexual & Reproductive Health Certificate for Nurses.

Once the theory components of the course have been successfully completed, participants, apply to do their clinical training. To achieve all competencies within the Certificate, nurses are required to attend approximately fifty hours of placement. In response to participant feedback, FPWNT adjusted the

training schedule to shorten the time required to complete the fifty hours. While intensive, this change has enabled more participants to complete their full certificate.

A record number of fifteen registered nurses completed clinical training over the past year.

In addition, to help maintain a constant pool of FPWNT casual nurses we offered for the first time internal scholarships for clinical training in exchange for a commitment to work for FPWNT. To date we have four nurses for Darwin (Kristin Gounder, Kathy Colbert, Stephanie Wright and Rebecca Payne) and two nurses for Katherine (Di Ross and Sharon Jillett) of exceptional standard, accepted under this arrangement. They have been a great asset to our teams with their varied professional backgrounds and experience. FPWNT hope to continue to offer these internal scholarships to attract and retain quality staff.

2. Sexual and Reproductive Health Training for Medical Officers and Medical Students.

Medical Officers are also required to complete clinical training to gain the full certificate for Doctors in Sexual and Reproductive Health. Last year nine doctors successfully completed the clinical training component of this course.

Sixteen Medical Students from the NT Clinical School/Flinders University attended Women's health clinical placements across both the Darwin and Palmerston clinics.

Both Family Planning NT and the Zonta Club of Darwin supported the purchase of the "Contraception: an Australian clinical practice handbook: edition 2" which was then given to each of the current NT Flinders and James Cook University medical students year 3 and 4.

Katherine

Katherine branch has had another wonderful year with many thanks to the great bunch of staff that make up the Katherine team. Even though we are 320 kilometers south of Darwin we receive assistance and support from our Head Office in Darwin than any other organisation south of the Berrimah line – thank you everyone. (Berrimah line a local term)

Who are we?

Administration Officer Stacey Bretherton (nee Morrison): Receptionist since 2004. Stacey continues to be my right hand when it comes to Family Planning and Katherine and on a much brighter note Stacey found her knight in shining armour, and was married in November – congratulations Stacey and Michael.

Registered Nurses:

Joan Callister: Joan has been in Katherine since 2001. Joan continues to hold the Women's Health coordinator position in Katherine and her line of work continues to mirror and support the philosophy of both Women's Health and Family Planning practice.

During August, Joan co-facilitated a successful Women's Health screening course in conjunction with Family Planning's education team. The course clinical clients with abnormal results were given the option of follow-up with our Katherine Doctor for treatment or referral. **Cynthia Prime** a member of the Katherine team since July 2000. Cynthia continued in her permanent senior nurse role in the Maternity Unit at the Katherine District Hospital. Cynthia with her highly developed sexual health skills also replaces high level nursing staff on annual leave. We are delighted that Cynthia will cover my role as Katherine Coordinator whilst I will soon be on leave. **Judy Barritt** has been with Katherine Family Planning since 2001. Judy's permanent day time job continues to be that of Clinic 34's nurse specialist. This position works in very closely with Family Planning and Judy on many occasions has very kindly accepted referrals outside of Family Planning clinic hours. Judy continues to maintain our Sexually Transmitted Infection Protocol Manual, is always a willing backfill if ever someone is unable to do a clinic and has no problems with backfilling my Coordinators role. Congratulations to Judy and Adrian on there more recent engagement. **Di Ross** our newest recruit to our team. Di successfully completed her Certificate in Sexual and Reproductive Health for Nurses during 2009 and then immediately joined our team in 2010. Di has nursed in Katherine for 22 years with the last 10 years as a DH& F Community

and Primary Care Services Clinical Nurse Consultant. Katherine Family Planning team has welcomed Di with open arms.

Medical Officers:

Dr PJ (Peter Spafford) our Doctor since March 2005. PJ has taken on a new (and challenging) day time role of Katherine District Hospital Medical Superintendent. PJ's dream of opening his own Private (GP) Practice here in Katherine is nearing fruition; he's hoping to open the doors in October 2010. PJ will continue to remain in his current role as Family Planning Doctor. Isolation has shown no barrier to PJ's Professional Development and as always, keen to share new knowledge and ideas. PJ is always on the look out for recruiting Doctors interested in Family Planning and is currently in negotiation with Doctor Jason Dawson from Tindal - we look forward to Jason commencing with us.

Coordinator Sue Moran: Katherine coordinator since 2003 - has been with Family Planning since 1987 first commencing in Alice Springs as a nurse and then moving to Katherine during 1990 where she was successful in completing her Sexual and Reproductive Health Certificate course. My role would not be possible without the amazing support I receive from the Katherine staff and our Darwin team. Thank you everyone once again for a great year.

General Information

July 2010 saw Katherine Family Planning working in partnership with Meredith Schuster (DH&F Senior Health Promotion Officer cervical screen NT Well Women's Cancer Screening unit) in a National Cervical Screening Program targeting women between the ages of 50 and 54 years. Katherine was chosen because of it's low pap smear participation rate and also because of being small enough to do an evaluation of the effectiveness of the program. Sadly the results were not wonderful, Family Planning did not see an increase in women requesting cervical smears during the trail campaign.

Two staff members from Katherine were the lucky recipients of an internal FPNT scholarship to assist them in completing the practical component of the Certificate of Sexual and Reproductive Health for Nurses. The Family Planning scholarship is a very generous offer and was extremely appreciated by the two participants. The general Katherine community will greatly benefit from this additional expertise.

It was welcome news that Katherine staff are now receiving their salary advice notices electronically. In years past all salary advice notices were mailed. The clinic is also now in receipt of the current Pharmaceutical MIMS manual – thank you Darwin for making this happen frequently.

February 2010 saw the refurbishing and upgrading of the Community Health Facilities in Katherine (premises utilised for the Katherine clinic) and for 5 weeks we were operating from a make shift venue in the Randazzo Building on the main street; although not purpose built for Family Planning, we survived and with no complaints from our clients or staff.

February also produced an electrical storm like no other here in Katherine that took out our phone/fax line. A replacement phone/fax unit was purchased locally and Telstra were reasonably quick in fixing the fault and had us back in business within four days. Our local radio station promoted this failure and gave out alternative phone numbers for clients to call until the fault was rectified. Katherine is such a wonderful and supportive town. Thank you everyone.

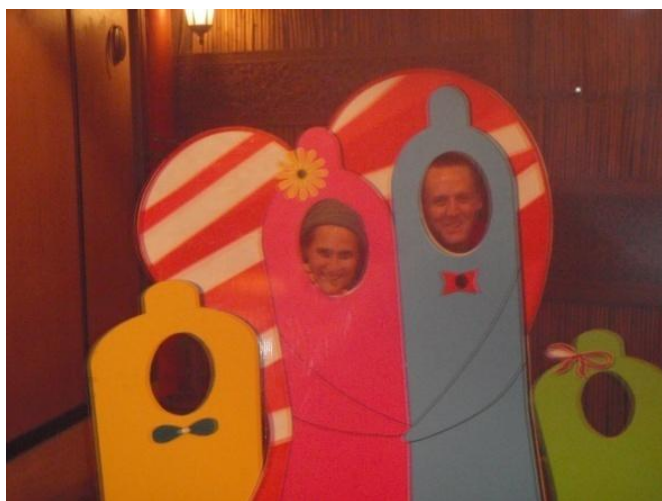
The FPNT new web-site has been very welcomed in Katherine and supported by clients and professionals. This web site is extremely informative, user friendly and Katherine FPWA is proud to be part of this technology.

During August we had a very welcome visit from our CEO Robyn Wardle. Robyn bought with her a Katherine FPNT spring loaded, fold away sign displaying Family Planning services obtainable in Katherine. This sign is intermittently placed in the Government Centre foyer and attracts attention. Katherine clinic also received free advertising from our local FM radio station on clinic days, times and contact answering service number for appointments.

Katherine clinics continue to be delivered on Monday evenings from 17:30 to 20:30hrs. Clinics do not operate on Public Holidays, when we have no doctor or for a 4- week period over the Christmas break.

During the financial year we delivered thirty clinics with 148 clients attending, 39 of which were new clients to Family Planning Katherine. Again these numbers do not capture those clients seen by our nurses or Doctor outside of our weekly clinic.

Lulu Wakelin
Clinic coordinator
&
Sue Moran
Katherine Coordinator



Lulu in Thailand World HIV Conference



Clinical Training

Financial Statements

FAMILY PLANNING WELFARE ASSOCIATION OF THE NT INCORPORATED

SPECIAL PURPOSE FINANCIAL REPORT

for the year ended 30th June 2010

FAMILY PLANNING WELFARE ASSOCIATION OF THE NT INCORPORATED

STATEMENT BY THE MANAGEMENT COMMITTEE

for the year ended 30th June 2010

In our opinion –

- (a) the accompanying financial report as set out on pages 4-9 being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 30th June 2010 and the results of the Association for the year ended on that date;
- (b) the accounts of the Association have been properly prepared and are in accordance with the books of account of the Association; and
- (c) there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

We confirm as follows:

- (a) The name of each committee member of the association during the relevant financial year were:

President:- Kim Johnstone

Public Officer:- Robyn Wardle CEO

Treasurer:- Carlo Randazzo

Secretary:- Sundra Grace

Members:- Ian Tranthem (dec), Susan Murray, Belinda Davis, Maureen Kohlman, Kim Meredith

The principal activities of the association during the relevant financial were:

Provision of Family Planning Services.

- (b) The net surplus of the association for the relevant financial year was: \$4,952.77

Signed at Darwin on 07 / 09 /2010

Kim Johnstone

Carlo Randazzo

.....

.....

Chairman

Treasurer

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

INDEPENDENT AUDIT REPORT**TO THE MEMBERS OF FAMILY PLANNING WELFARE ASSOCIATION OF NT INC****Scope**

I have audited the attached special purpose financial report of Family Planning Welfare Association of the NT Incorporated for the year ended 30 June 2010. The Association's Committee of Management is responsible for the preparation and presentation of the financial report, and the information contained therein, and has determined that the accounting policies used are consistent with the financial reporting requirements of the entity's constitution and are appropriate to meet the needs of the members. I have conducted an independent audit of the financial report in order to express an opinion to the members of Family Planning Welfare Association of NT Incorporated on its preparation and presentation. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Association's constitution and the *Associations Act*. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the basis of accounting described in Note 1 to the financial report and the requirements of the *Associations Act*. These do not require the application of all Accounting Standards.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion the financial report presents fairly in accordance with the accounting policies described in Note 1 to the Financial report and the *Associations Act*, the financial position of Family Planning Welfare Association of the NT Incorporated at 30 June 2010 and the results of its operations for the year then ended.



SUSANNE LEE, CPA
DATED: 14 August 2010

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

SUE LEE & ASSOCIATES IS A CPA PRACTICE
Liability is limited by a scheme approved
under Professional Standards legislation



Family Planning Welfare Association of the NT Inc.

Balance Sheet

June 2010

	This Year	Last Year
ASSETS		
BANK ACCOUNTS		
Cheque Account 4400-00581	\$17,286.30	\$14,307.59
Cash Mgmt Account 3526-09135	\$66,834.12	\$241,414.76
Leave Accruals A/C 4921-23938	\$98,045.15	\$96,648.62
Total BANK ACCOUNTS	\$182,165.57	\$352,370.97
FLOATS/CLEARING ACCOUNTS		
Petty Cash Floats/Darwin/Katherine	\$550.00	\$550.00
Clinic Float/Darwin/Katherine/Palmerston	\$400.00	\$350.00
Receipt Clearing Account	\$863.80	\$683.50
Total FLOATS/CLEARING ACCOUNTS	\$1,813.80	\$1,583.50
OTHER CURRENT ASSETS		
Trade Debtors	\$85,951.44	\$43,614.80
Stock on Hand	\$0.00	\$6,835.46
Total OTHER CURRENT ASSETS	\$85,951.44	\$50,450.26
PREPAYMENTS		
Prepaid Internet Plan2010/2011	\$9,381.84	\$0.00
Prepaid Internet Plan2011/2012	\$7,036.38	\$0.00
Total PREPAYMENTS	\$16,418.22	\$0.00
FIXED ASSETS		
Motor Vehicles at Cost	\$20,284.92	\$13,628.06
Accumulated Depreciation	-\$1,863.16	-\$3,066.31
Total FIXED ASSETS	\$18,421.76	\$10,561.75
Total ASSETS	\$304,770.79	\$414,966.48
 LIABILITIES		
ACCOUNTS PAYABLE		
Trade Creditors	\$30,557.03	\$41,517.73
Accrued Wages/Superannuation	\$0.00	\$21,718.94
Accrued Audit Fees	\$5,500.00	\$4,500.00
Total ACCOUNTS PAYABLE	\$36,057.03	\$67,736.67
EMPLOYEE PROVISIONS		
Provisions - ARL	\$39,882.00	\$35,445.00
Provisions-Long Service Leave	\$20,258.00	\$36,528.00
Provision for Redundancy	\$35,562.00	\$23,016.00
Total EMPLOYEE PROVISIONS	\$95,702.00	\$94,989.00
OTHER PROVISIONS		
Provision for ICT Replacement	\$7,051.66	\$7,051.66
Total OTHER PROVISIONS	\$7,051.66	\$7,051.66
DEFERRED GRANTS		
Unexpended Grant/ITEP	\$0.00	\$36,156.36
Unexpended Grant/Well Women's	\$0.00	\$52,670.00
Total DEFERRED GRANTS	\$0.00	\$88,826.36
GST LIABILITY		
GST Collected on Sales	\$5,477.05	\$1,107.10
GST Paid on Purchases	-\$179.46	-\$454.05
Total GST LIABILITY	\$5,297.59	\$653.05
Total LIABILITIES	\$144,108.28	\$259,256.74
 Net ASSETS	 \$160,662.51	 \$155,709.74
 EQUITY		
Retained Earnings	\$155,709.74	\$107,563.67
Current Year Earnings	\$4,952.77	\$48,146.07
Total EQUITY	\$160,662.51	\$155,709.74

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

Family Planning Welfare Association of the NT Inc.

Profit & Loss

July 2009 through June 2010

	This Year	Last Year
INCOME		
CORE FUNDING		
Core Funding Grant/Commonwealth/PHOFA	\$488,121.00	\$472,960.95
Core Funding Grant/DHCS	\$113,864.00	\$130,280.05
PHOFA/Commonwealth Grant Indexation	\$43,417.00	\$7,520.00
Total CORE FUNDING	\$645,402.00	\$610,761.00
PROJECT/GRANT FUNDING		
Deferred Grant B/Fwd from LYR	\$88,826.36	\$1,000.00
ITEP Grant	\$36,156.37	\$36,156.36
Women's Health Grant (DHF)	\$10,952.00	\$52,670.00
DEEWR/Training Facility & Tech	\$141,966.00	\$0.00
Grants Deferred to next FYR	\$0.00	(\$88,826.36)
Total PROJECT/GRANT FUNDING	\$277,900.73	\$1,000.00
CLINIC SERVICES		
Pregnancy Tests	\$77.50	\$371.70
Prof. consultations	\$5,931.24	\$6,115.61
Contraception	\$11,955.30	\$20,793.10
Clinical Training	\$7,454.52	\$2,904.58
Clinic Sales	\$698.56	\$2,409.27
Medicare Assignments	\$246,295.25	\$295,691.85
Total CLINIC SERVICES	\$272,412.37	\$328,286.11
TRAINING & EDUCATION SERV		
Course Fees	\$53,052.87	\$100,873.42
Resource Sales/Pamphlets	\$4,366.01	\$3,364.10
Organisational Membership	\$0.00	\$90.91
Community Education Fees	\$0.00	\$147.73
Workshops - Implanon	\$0.00	\$666.00
Library Membership	\$90.91	\$0.00
Total TRAINING & EDUCATION SERV	\$57,509.79	\$105,142.16
DONATIONS		
Donations	\$68.30	\$272.90
Total DONATIONS	\$68.30	\$272.90
GENERAL		
Bank Interest	\$1,687.01	\$4,630.46
Hire Training Room	\$5,832.29	\$5,288.00
FPWNT Membership	\$37,847.18	\$39,285.45
Sponsorship	\$3,609.09	\$2,451.04
Insurance Claim Settlement	\$0.00	\$727.27
Total GENERAL	\$48,975.57	\$52,382.22
Total INCOME	\$1,302,268.76	\$1,097,844.39

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

Family Planning Welfare Association of the NT Inc.

Profit & Loss

July 2009 through June 2010

	This Year	Last Year
EXPENSES		
EMPLOYMENT EXPENSES		
Clinic Wages	\$332,261.15	\$405,374.61
Admin & Management wages	\$343,837.35	\$236,668.99
Superannuation	\$63,197.49	\$59,137.83
Workforce Development	\$20,809.92	\$5,807.10
Annual Leave/Transfer to Provisions	\$30,366.02	\$33,878.35
LSL/ Transfer to Provisions	\$12,575.84	\$8,459.68
Recruitment Costs	\$521.09	\$1,526.48
Redundancy/ Transfer to Provisions	\$12,546.00	\$1,086.00
Total EMPLOYMENT EXPENSES	\$816,114.86	\$751,939.04
PROJECT/GRANT EXPENSES		
Consultancies-Specialist Services	\$8,411.00	\$0.00
Total PROJECT/GRANT EXPENSES	\$8,411.00	\$0.00
EDUCATION COSTS		
Workshop/Commonwealth Education Expenses	\$4,304.06	\$1,392.32
Course Materials	\$650.27	\$5,751.93
Lecture Fees	\$1,259.09	\$2,520.00
Total EDUCATION COSTS	\$6,213.42	\$9,664.25
CLINIC COSTS		
Clinic Resources	\$15,702.39	\$7,783.95
Contraceptive Purchases	\$3,138.04	\$13,425.50
Periodic Inventory Adjustment	\$6,835.46	(\$1,479.36)
Total CLINIC COSTS	\$25,675.89	\$19,730.09
OPERATIONAL/ADMIN EXP		
Accounting (Consulting & Bookkeeping)	\$19,489.11	\$14,570.00
Advertising	\$5,084.28	\$1,790.91
Audit	\$5,500.00	\$4,500.00
Cash Discrepancies	\$587.85	\$673.67
Computer Support	\$33,674.94	\$9,879.56
Depreciation on Plant & Equipment/MV	\$3,039.28	\$3,066.31
Educational Resources	\$10,605.52	\$4,857.16
Email	\$127.27	\$794.85
Equip Clinic <\$5K	\$17,069.93	\$4,054.91
Equip Office <\$5K	\$61,462.60	\$7,185.35
Equipment Leasing/Phone System	\$1,963.82	\$1,941.60
Furnishings <\$5K	\$12,540.00	\$679.09
Leasehold Improvements/Carpets	\$20,680.00	\$0.00
Levy FPA Membership	\$3,256.79	\$3,236.94
Maintenance/Equipment	\$9,640.83	\$6,062.60
Meetings & Forums	\$387.41	\$972.79
Membership/Subscriptions	\$6,177.28	\$2,933.64
Postage/Freight	\$3,163.64	\$1,818.71
Reference Books/Pamphlets	\$3,279.39	\$2,450.13
Printing & Design	\$880.00	\$0.00
Promotions	\$909.09	\$0.00
Stationery/Office Consumables	\$14,014.45	\$5,816.53
Telephone/Fax/Broadband	\$13,011.06	\$8,134.32
Storage/Removal Costs	\$1,918.17	\$2,131.81
Bank Charges	\$2,858.85	\$2,067.44
Total OPERATIONAL/ADMIN EXP	\$251,321.56	\$89,618.32

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

Family Planning Welfare Association of the NT Inc.

Profit & Loss

July 2009 through June 2010

	This Year	Last Year
MOTOR VEHICLE EXPENSES		
Kilometre Reimbursement	\$2,491.04	\$1,603.40
Lease Car Expenses	\$2,840.61	\$3,455.66
Total MOTOR VEHICLE EXPENSES	\$5,331.65	\$5,059.06
INSURANCE		
Workers Compensation Insurance	\$9,244.12	\$11,689.07
Officers & Directors Insurance	\$4,156.90	\$0.00
General Insurance	\$2,775.70	\$7,287.78
Motor Vehicle Insurance	\$684.19	\$666.14
Professional Indemnity Insurance	\$24,980.00	\$24,980.00
Total INSURANCE	\$41,840.91	\$44,622.99
TRAVEL & T/A		
Travel & Accommodation	\$12,248.24	\$11,648.60
Travel Allowance	\$12,309.70	\$11,127.40
Total TRAVEL & T/A	\$24,557.94	\$22,776.00
OCCUPANCY EXPENSES		
Rent	\$80,830.45	\$86,893.96
Building Repairs & Maintenance	\$15,803.78	\$70.00
Electricity	\$16,797.09	\$13,773.00
Waste disposal	\$2,495.45	\$2,251.61
Cleaning Office	\$3,900.00	\$3,300.00
Total OCCUPANCY EXPENSES	\$119,826.77	\$106,288.57
Total EXPENSES	\$1,299,294.00	\$1,049,698.32
Operating Profit	\$2,974.76	\$48,146.07
Other Income		
Surplus on Sale of Capital Asset	\$1,978.01	\$0.00
Net Profit/(Loss)	\$4,952.77	\$48,146.07

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

FAMILY PLANNING WELFARE ASSOCIATION OF THE NT INCORPORATED
NOTES TO, AND FORMING PART OF, THE FINANCIAL STATEMENTS
for the year ended 30 June 2010

1. SUMMARY OF ACCOUNTING POLICIES

The accounting policies adopted by the Association are stated in order to assist in a general understanding of the financial statements. These policies have been consistently applied except as otherwise indicated.

Reporting entity

The association is not a reporting entity because in the committee's opinion there are likely to exist users who are able to command the preparation of reports tailored so as to satisfy all of their information needs, and these accounts are therefore "special purpose accounts" that have been prepared solely to meet the requirements of the Constitution and the *Associations Act*.

Accounting policies

The financial report has been prepared under the historical cost conventions and does not take into account changing money values except to the extent that they are reflected in the revaluation of certain assets.

In order for the financial report to present fairly the state of affairs of the Association and the results of the Association for the year, Australian Accounting Standards have been adopted to the extent disclosed in this note.

Government Grants

Government grants are brought to account as income when the Association receives them. Unspent Grants are transferred to an appropriate liability account.

Assets

The current policy is to capitalise and depreciate purchases, on a straight line basis, that cost in excess of \$5,000.

Employee Entitlements

The amounts expected to be paid to employees for their pro rata entitlement to annual leave, sick leave and long service leave are accrued annually at current pay rates.

Taxation

The Association is considered to be exempt from income tax under section 50-B of the Income Tax Assessment Act 1997, GST concession under division 176 A New Tax System (Goods and Services Tax) Act 1999 and FBT exemption under section 123D Fringe Benefits tax Assessment Act 1986.

2. GRANT ACQUITTAL

Statement of Receipts & Expenditure

DEEWR - ICET Upgrade Grant

1 July 2009 to 30 June 2010

Receipts

DEEWR Grant-Training Facility & Upgrade Grant	\$141,966.00
Total Receipts	\$141,966.00

Expenditure

Flooring	\$20,680.00
Painting	\$15,559.54
Website	\$19,127.27
Furniture	\$13,831.00
IT/Phones	\$72,288.86
Administration	\$479.33
Total Expenditure	\$141,966.00

Net Surplus/(Deficit)	\$0.00
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Staff

Thank you everyone for another great year.

Clinic

Paul Rivalland
Vicki Mattiazzo
Rebecca Goodman
Penny Steele
Peter Spafford
Cynthia Prime
Judy Barritt
Joan Callister
Catherine Hatcher
Kathy Colbert
Merryll Honess
Lynette Bruekers
Kristin Gounder
Catherine Carroll
Kate Allardice
Susan McMinn
Sarah Brewster
Kim Jackson



Administration

Robyn Wardle
Kerry Reader
Gloria Thomson
Jillian Briggs
Sue Moran
Stacey Bretherton
Stacie Reader
Gemma Farmer
Emily Arthur
Georgena Jenkyn
Felicity Wandle
Jo Radford
Karen Schoen
Jessica Cardoso
Leanne O'Neil
Amina Sherif

Education

Catherine Wakelin
Peter Burnheim
Mandy Halkett

Out sourced

Debbie Wilson & Associates - Finance
Territory Technology Solutions - IT

Family Planning Welfare Association of the Northern Territory

Head Office

Unit 2, The Clock Tower
Dick Ward Drive
Coconut Grove 0810
P.O. Box 503
Nightcliff 0814
Phone: 08 89 48 0144
Fax: 08 89 480 626

Regional Clinic

Health Precinct
Palmerston
Phone: 08 89 48 0144

Regional Clinic

Community Health Clinic
NT, Government Building,
First Street,
Katherine 0850
Phone/Fax: 08 89 71 3153

Family Planning Welfare Association of the NT Inc. Annual Report 2009 - 2010 was presented at the AGM held on October 26th 2010 in Darwin on behalf of its members, staff and board.

